

Shared Revenue and Benefits Service Joint Committee 18 December 2019

Present:	Councillor Rawlinson	– Chair, Cabinet Member for Resources and Performance – Preston City Council
	Councillor M Brown	– Leader, Preston City Council
	Councillor A Whitehead	– Cabinet Member for Finance and Resources, Lancaster City Council
	Councillor K Frea	– Lancaster City Council (Substitute)

Also in attendance:

Mr A Robinson	– Head of Shared Service/Deputy Director
Mr P Thompson	– Head of Financial Services and S151 Officer
Ms J Wilding	– City Treasurer
Mrs H Johnston	– Benefits Manager
Ms H Phillips	– Senior Accountant
Mr Z Bapu	– Senior Member Services Officer

Apologies: Councillor E Lewis

SRB10 Chair's Announcements

None.

SRB11 Notification of Substitute Members (if any)

Resolved – That it be noted Councillor Frea was in attendance in substitution for Councillor Lewis.

SRB12 Declarations of Interests

There were none.

SRB13 Minutes

Resolved – That the minutes of a meeting of the Shared Revenues and Benefits Services Joint Committee, held on 25 July 2019, be noted and signed as a correct record.

SRB14 Date of Next Meeting

July date for the next meeting to be arranged.

SRB15 Exclusion of the Press and Public

Resolved - “That the public be excluded from this meeting during consideration of the following items of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraphs of Schedule 12A to the Local Government Act 1972 which are specified against the heading to each item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it.”

SRB16 Shared Service Budget 2020/21 - (Revenues and Benefits) (Paragraph 3)

The Deputy Director of Customer Services (Head of Revenues and Benefits Shared Service) presented a report on the Shared Service Agreement between Lancaster City Council and Preston City Council which requires that the Joint Committee approve the annual revenue, capital and staff budgets in respect of the Revenues and Benefits functions. The Joint Committee shall then inform the two Councils of the amounts of their proposed contributions to the Joint Committee’s budget.

Resolved – That the Joint Committee

(i) noted the latest budget monitoring for the Shared Service as detailed in Appendix A of the report;

(ii) approved the budget for 2020/21 for the Shared Service as detailed in Appendix B of the report; and

(iii) delegated to the S151 Officers of each Council (by agreement), to determine the cost sharing ratio for contributions to and from the overall Shared Service budget.

**Any queries regarding these Minutes, please contact
Julie Thorpe, Head of Member Services, Preston City Council**